



St Paul's RC Academy

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If calling please ask for:

Mrs Teresa Little

(Head Teacher)

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Date: 11 August 2020

Dear Parents/Carers

Please see further details about our pupils' return to school. These plans have been shared, discussed, and approved by our **Parent Council** who have been very supportive and active on your behalf during this time. **My sincere thanks to them.**

As you know, the plans for this week are as follows:

Week 1 - beginning Monday 10th August

- Monday and Tuesday are In-service days for staff – no pupils in school
- Wednesday 12th: S4 - S6 pupils will be in school all day
- Thursday 13th: S4 - S6 pupils in school all day plus S1 pupils in all day. S1 will have a staggered start. See table below.

Thu 13th		
S4-6 follow normal timetable		
S1 come in as below to the end of P1 then follow their timetable (first 5 groups)		
The last 3 groups are with their Guidance Teacher for p2 then follow their timetable		
0900	1A1	F McCarthy ML4 Dining Room door
0905	1C	S Ansquer RE 2 Snack bar door
0910	1M1	B Flynn PSE2 Snack bar door
0915	1N	T Reilly M 1 Dining Room door
0920	1P1	L Selvey/ R Sharkey PSE1 Dining Room door
0940	1A2	F McCarthy ML4 Dining Room door
0945	1M2	B Flynn PSE2 Snack bar door
0950	1P2	L Selvey/ R Sharkey PSE1 Dining Room door

- Friday 14th: Only S2 and S3 pupils in school. Pupils will come in and go straight to registration until the end of P1 then follow their timetable for the rest of the day.

This will enable us to take all year groups through Health & Safety practices and procedures, explain new timetables, arrangements at lunchtime, staggered starts and finishes, staggered break times and lunchtimes, arrangements for school buses, and the use of welfare facilities, particularly toilets.

For the foreseeable future, pupils should access the school by the doors shown below for their House groups.

- St Andrew's – Dining Room Doors (left of main entrance)
- St Columba's – Snack Bar Doors (right of main entrance)
- St Margaret's – Snack Bar Doors (right or main entrance)
- St Ninian's – Dining Room Doors (left of main entrance)
- St Patrick's – Dining Room Doors (left of main entrance)

If for any reason pupils are leaving the school before the end of the school day normal procedures still apply and the pupil must sign out at the office.

From Monday 17th August - all pupils will be in school every day with the following arrangements in place. These arrangements will be explained to the pupils during Week 1.

Temporary start times (short term, I will inform you when we change back to everyone starting at 08.45am)

- We have removed registration in House Classes between 08.45am and 08.55am to avoid having pupils from S1 – S6 in the same class.
- **S3 - S6 pupils will start at 8.45am** going straight to P1 classes and remain there until 9.40am then follow their timetable. (new cards available explaining period times)
- **S1 & S2 pupils will start at 8.55am** going straight to P1 classes and remain there until 9.40am then follow their timetable. (new cards available explaining period times)

S1 and S2 pupils arriving on the school buses or being dropped off with older siblings can come in to school at 08.45am and go to their P1 class.

Monday – Wednesday (Interval and Lunchtimes)

- **Interval**
S1 and S2 will go for break at 10.25am and go to their period 3 class at 10.40 am
S3- S6 will go to their P3 class at 10.25am and go for break at 11.15am – 11.30am.
- **Lunch**
P5 will become lunchtime for S1 & S2 pupils. (12.20 – 13.10). These pupils will then attend their P5 class from 13.10 – 14.00).

S3 – S6 attend P5 classes as normal and have lunch from 13.10 – 14.00.

As a result

S1 & S2 have P1, P2, interval, P3, P4, Lunch, P5, P6, P7.

S3 – S6 have P1, P2, P3 interval, P4, P5, lunch, P6, P7.

Thursday and Friday - (Interval and Lunchtimes) . Interval is the same as above.

- **Lunch**
S1 & S2 have lunch during P4.(11.30 – 12.20)
Therefore S1 & S2 have P1, P2, interval, P3, Lunch, P4, P5, P6.

S3 – S6 have lunch after P4.(12.20 – 13.10)
Therefore S3 – S6 have P1, P2, P3 interval, P4, lunch, P5, P6.

During Break and Lunchtime pupils should go to the following places to have their lunch. (They should not gather in corridors or outside the hall.) :

- S1 –Assembly Hall and the Snack Bar
- S2 – Cafeteria
- S3 – Cafeteria
- S4/5/6 - Assembly Hall and Snack Bar

If you have trouble understanding English please contact the address below

如果你對英語理解有困難，請聯系以下地址

Jesli masz problem ze zrozumieniem jezyka angielskiego, prosimy o kontakt na ponizszy adres.

Если Вам трудно понимать по-английски, пожалуйста обратитесь по адресу:

اگر آپ کو انگریزی سمجھنے میں مشکل پیش آتی ہے تو براہ کرم نیچے دیئے گئے پتے پر رابطہ کریں۔

Our aim is to keep year groups of pupils together as they are during class times and avoid having very large groups in one place at the same time. We will monitor these arrangements and make changes if necessary. I will inform you of any changes made.

Our priority is to support our pupils through the transition period back to school and to ensure the safety and wellbeing of our pupils and staff.

Lunches - Please note that Tayside Contracts will not be providing any breakfasts or food at morning interval so pupils should bring a snack with them if desired.

There are no hot lunches available, only packed lunches that will be ordered during period 1. There will be two choices daily of a hot snack such as a Panini, Wrap, Sub, Burger etc There is no option of paying for the packed lunches in school. Parents are asked to pay via ParentPay. This will be set up for the new S1 pupils as soon as possible. Please contact the school if you require support.

ASDA – I met with the manager of Asda yesterday and he informed me that pupils will only be allowed in the store 20 at a time. They will queue at the barriers outside the store. All pupils must wear a face mask to enter the store.

Buses – The school buses will continue to run at the usual times. There is no need for pupils to wear a face covering. However, pupils travelling to school on normal service buses are required to wear a face covering/mask and adhere to social distancing.

Uniform – All pupils are expected to wear full school uniform. Please contact the school if we can help in any way with this.

Laptops and Notebooks – Pupils who received a school laptop or Notebook during Lockdown should return them to school during Week 1. This will enable classes to use them in school as required.

If there is anything at all we can do to help, please do not hesitate in getting in touch.

Stay safe and well.

Yours sincerely



Teresa Little
Head Teacher

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